



MIAMI COUNTY SOLID WASTE DISTRICT

**MIAMI COUNTY SOLID WASTE DISTRICT BOARD MEETING
TUESDAY, DECEMBER 17, 2013 1:00 P.M.
COMMISSIONER'S ROOM-MIAMI COUNTY COURTHOUSE**

MINUTES

The Miami County Solid Waste District held a meeting of the Board of Directors on Tuesday, December 17, 2013 at 1:00 P.M. in the Commissioner's Room in the Miami County Courthouse, located at 25 North Broadway, Peru, Indiana.

Attending:

Board Members: Don Morris-Chairman-Town of Converse, Larry West-member-County Commissioner, Jerry Hamman-member-County Commissioner, Joshua Francis-member-County Commissioner, Jim Walker-Mayor of Peru, Shirley Mull-member-Miami County Council Representative.

Staff Attending: Samantha Ward-Executive Director, Carla Weaver-Assistant Director/Recording Secretary

Others: Pat Roberts-Legal Counsel, Jeff Barnes-Contractor for the District, Bobbie Dausch-Contractor for the District, Mikki Jeffers-Howard County Solid Waste District Executive Director, J.D. Mohr-Kokomo Recycling

Absent: Tom Gustin-Member-Peru City Council.

Call to Order: Chairman Don Morris called the meeting to order at 1:07 P.M.

Approval of Minutes:

Board members reviewed the meeting minutes from the November 18, 2013 Board of Directors meeting. *Mr. West motioned to approve the meeting minutes; Mr. Hamman seconded. Motion carried (6-0).*

Approval of Financial Report and Claims:

- Ms. Ward reported that the bills for December included \$200.00 for bonds for Ms. Ward and Timothy Comerford.
- Ms. Ward reported bills for CDW-G for the new office printer, Auriel systems for the billing software updates and maintenance, JSA consultant fee, and the 2014 dues for the Association of Indiana Solid Waste Districts.

Mr. West motioned to approve the financial report and claims; Mr. Walker seconded. Motion carried (6-0).

Director's Report

- Ms. Ward reported that she has been checking with various companies for health insurance for the office. The district is eligible for PERF through the state. The district would be separate from the county's PERF plan. The office would not be able to start the retirement benefits until July 14, 2014. There is an enrollment package which will need to be filled out and returned to the state. The process will take 4-5 months. The amount the district would pay for the health insurance and retirement would be \$11,317.00 (approximately). This is less than the amount listed in the 2014 budget.

Mr. West motioned to approve the district to begin paying a portion of the health insurance premiums for the employees; Mrs. Mull seconded. Motion carried (6-0).

- Ms. Ward requested the board to consider changing the monthly meetings to a different time and/or day. It is difficult to present the board with all of the information she would like to give to the board. Various days and times were discussed.

Mrs. Mull motioned to change the monthly board meetings to the third Monday of the month at 1:00 p.m. Mr. West seconded. Motion carried (5-0, Mr. Walker abstained).

- Ms. Ward explained the 2014 Event Schedule would be completed before the next meeting. The schedule could not be made until the 2014 meeting time was established. The special events will remain roughly the same time as 2013. If the district has a building before all of the scheduled events have been held, those events would go on as scheduled. We would use the events to notify county residents of the changes.

Old Business

- Ms. Ward presented the proposal from JSA Civil Engineering for helping the district get a plan for changes to programs and getting a building set up for smooth operating of the programs.
- Discussion followed about the district's programs and how those programs are operated. Miami County's costs for White Goods are far out of line with the rest of the state. Miami County paid out \$50,000 in 2013 for white goods collections. Other counties in the state are paying \$500.00 to \$2,000.00 per year. Several districts do not have a white goods program.
- Ms. Ward and Ms. Weaver took a tour of the Camper's Choice facility last week. The area is for sale. The location, size of the building, and set up were

all good. There is room for expansion of programs in the future. It is located in the Industrial Park. The building committee will meet January 8, 2014 at 8 a.m. and try to get a tour of the building.

New Business

- Ms. Ward that contracts were going to expire on December 31, 2013. She suggested three separate contracts—e-waste, white goods, and city/county recycling drop off sites. The district needs to be compliant with the state and use state certified recyclers and have certificates of destruction, and where the items are recycled. She suggested continuing the drop off program on Wednesdays, but in a different location. Ms. Ward has talked with Recycling Recovery about the possibility of using an empty warehouse on their property. There are state registered recyclers who are willing to work with the district to receive the electronic items. These companies will provide the needed packing materials (pallets, gaylords, and shrink wrap) at no charge to the district.

Mr. West motioned to allow Mr. Morris and Ms. Ward to discuss and enter into an agreement for a temporary location to collect and warehouse electronic items; Mr. Francis seconded. Motion carried (6-0).

- Bid specs are not ready for advertisement. The district can declare an emergency exists, and extend the contracts for three months.
- In researching the current contracts, it was found that Recycling Recovery is supposed to be responsible for the site clean-up at the drop off sites. R & B Contracting has been cleaning up items left outside the bins and charging the district on his monthly invoice. Recycling Recovery was awarded a two year contract in 2011 which will expire December 31, 2013. They have an option to extend the contract for an additional year. Recycling Recovery would like to exercise this option. It has been clarified that Recycling Recovery is responsible for bin site clean ups.

Mr. Francis motioned to extend the contract with Recycling Recovery for the one year option period; Mr. West seconded. Motion carried (6-0).

- The White Goods contract will expire December 31, 2013. The board has decided that an emergency exists for that contract.

Mr. West made a motion to extend the contract with R & B Contracting as it is currently written for three months; Mrs. Mull seconded. Motion carried (6-0).

- Ms. Ward distributed the state definition of “white goods” as defined in IC 13-11-2-266 as refrigerators, ranges, water heaters, and other similar domestic and commercial large appliances. The district is currently picking up many more items than actual white goods. In rewriting the bid specs, there are two

options for white goods. Our current program is very expensive and out of line with the rest of the state's programs. This is the only county in the state that hires a contractor to pick up white goods at private residences. The district can keep the program the way it is now. Another option is to go to a system using a "certified contractor". The contractor would fill out an application with the district, and include proof of insurance and a background check. Residents would be referred to the listed contractors, and the contractor would decide how much, if any, fee to charge for pickup.

Public Comment

- J.D. Mohr, Kokomo Recycling explained to the board that his company is putting a Material Recovery Facility in Kokomo. He asked the board if they would consider contracting with them to be the designated processing plant. He answered questions from the board. No decision was made at this time.

Next Board Meeting:

- **BOARD OF DIRECTORS– TUESDAY, JANUARY 21, 2014 at 1:00 P.M.**

Adjournment: *Adjournment was unanimous.*

Carla Weaver, Recording Secretary

Don Morris, Board Chairman